

**K.I.T's Institute of Management Education & Research,
(Autonomous) Gokul-Shirgaon, Kolhapur**

Dt. 03.12.2024

Library Circular

Sub.:- Library Committee Meeting.

The library committee's meeting will be held on Friday, December 6th, 2024 at 11=00 a. m. in the library.

Agenda

- 1) To discuss about Library requirement i.e. Books, Journals, PC & Printer/scanner etc. as per University, AICTE Norms
- 2) To procure Books & Journals for BBA Program ✓
- 3) Any other matter /Issue with a permission of Director






(Mr. R. K. Jambhale)
Librarian
KIT/IMER



(Dr. S. M. Khandilkar)
KIT/IMER

Copy to Library Committee Members

- 1) Dr. Mrs. R. P. Shinde
- 2) Dr. P. S. Jadhav
- 3) Dr. D. B. Desai
- 4) Prof. Mrs. N. N. Patil
- 5) Miss. Shivani Chougule
- 6) Mr. Sudhir S. Sarpata

- Member (Dean Admin.)
- Member (HOD MBA) 
- Member (HOD MCA) 
- Member (Faculty MCA) 
- Student Representative-MBA
- Student Representative-MCA

**K.I.T's Institute of Management Education & Research,
Kolhapur**

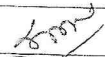
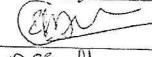
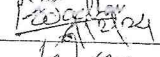

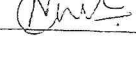
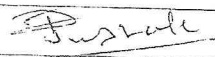
Library Committee Meeting

Dt. 06.12.2024

Venue: -Library

Time: - 11:00 a.m.

Following Library Committee Members were presented at the meeting.

Sr. No.	Name	Designation	Sign.
1.	Dr. S. M. Khadilkar	Chairman	
2.	Dr. Mrs. R. P. Shinde	Member	
3.	Dr. P. S. Jadhav	Member	
4.	Dr. D. B. Desai	Member	
5.	Prof. Mrs. N. N. Patil	Member	
6.	Miss. Shivani Chougule	Member	
7.	Mr. Sudhir S. Sarpata	Member	
8.	Mr. R. K. Jambhale	Member-Secretary	

Library Committee

Library Committee Meeting Dt. 06.12.2024

Minutes of meeting

Library committee meeting was done dt. 06.12.2024 in the library at 11.00 a.m. & following committee members were present.

Sr. No.	Name	Designation
1	Dr. S. M. Khadilkar	
2	Dr. Mrs. R. P. Shinde	Member-(Dean Academic)
3	Dr. P. S. Jadhav	Member Faculty (HOD MBA)
4	Dr. D. B. Desai	Member-Faculty (HOD MCA)
5	Mrs. N. N. Patil	Member-Faculty MCA
6	Mr. R. K. Jambhale	Member-Secretary (Librarian)

In the beginning of meeting, Librarian Mr. Jambhale welcome all committee members & with consent of Sir the work of meeting started.

Subject No.1 To Discuss about Library Requirement i. e. Books Journals, PC & Printer/Scanner etc. as per University, AICTE Norms

Referring to this subject, Mr. Jambhale gave the information to all committee members that available titles, volumes of books & journals are sufficient for MBA & MCA Program as per AICTE NORMS (Approval Process Handbook 2024-27).

Mr. Jambhale said, Library required new computers, printer/scanner etc. & to extend seating capacity in the reading room.

Dr. Khadilkar suggested give the demand / requirement note for the same.

Subject No.2 To procure Books and Journals for BBA Program

Dr. Khadilkar sir informed to all committee members that our institute is going to start the BBA Program from academic year 2025-26. In this regard, He suggested to the Mr. Jambhale, to make a requirement note regarding Books & Journals for BBA program as per AICTE Norms.

Subject No.3 Any other matter /Issue with a permission

A) To keep online a soft copy of Old Question Papers

Regarding this subject Mr. Jambhale told that to keep the soft copy of Old Question Papers on Institute Web site or ERP or MOODle for students & Faculty Usages.

In this regard, Dr. Khadilkar sir & Dr. Desai sir suggested, to keep Old Question Papers on Institute Web site in PDF Formate.

All committee Members agreed to this.

B) To keep a soft copy of Project Reports

In this regard, Mr. Jambhale said, library has no adequate space to preserve the hard copy of Project Report, so to give permission to the library to preserve the soft copy instead of Hard Copy.

Regarding this, Dr. Khadilkar sir suggested to all committee members to collect a soft copy in PDF format from students & submit to the library from the academic year 2025-26.

All committee Members agreed to this.

Mr Jambhale thanked everyone, thus the meeting was concluded.



(Mr. R. K. Jambhale)
Librarian
KIT/IMER/LIB



(Dr. S. M. Khadilkar)
KIT/IMER/LIB